

# Alamo-Lafayette Cemetery District

An Independent California Special District

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3285 Mt. Diablo Blvd./P.O. Box 1955 • Lafayette, California 94549 • (925) 284-1353

**MINUTES  
REGULAR MEETING  
SEPTEMBER 9, 2024  
1:00 P.M.**

Meeting was held at the District Office located at 3285 Mt. Diablo Blvd., Lafayette, CA 94549

**CALL TO ORDER** – The meeting was called to order at 1:14 p.m. by Trustee McCosker.

**PLEDGE OF ALLEGIANCE**

**ROLL CALL** Present: Trustee/Chair Mary McCosker, Trustee Carolyn Thiessen, and Trustee Paul Gardner.  
Staff: District Manager Patricia Howard. Byron-Brentwood-Knightsen Union Cemetery District (BBKUCD),  
Trustee/Chair Patricia Bristow.

**PUBLIC COMMENTS** – BBKUCD Trustee/Chair Patricia Bristow, thanked the Board of Trustee for their courage by withdrawing the dissolution, relieving the BBKUCD Board of Trustees of a possible consolidation, for which they are grateful.

**ADOPTION OF AGENDA** – It was moved by Thiessen, second by Gardner to adopt the agenda as presented. *Vote:* Ayes –Thiessen, Gardner and McCosker. Nays – 0

**CORRESPONDENCE** –

CAPC – Area Meeting, Summer Newsletter.

CCSDA – Notice of Meeting and Agenda,

CSDA – eNews updates, Open Forum, Annual Conference, Secretary Training, New Magazine, Special District Leadership Academy, Risk Control, Take Action Brief.

Colantuono, Highsmith, Whatley, PC – Newsletter.

Contra Costa Resource Conservation District – Rodeo Clean Up, Coastal Clean-up.

GSRMA – Board Meeting.

LAFCo – Notice of meeting and agenda.

Museum of the San Ramon Valley – Mt. Diablo Beacon Virtual Program.

PCA – Annual Conference Report, Fall Newsletter.

SDRMA – Risk Management, Safety Training, Workers Comp renewal.

**MANAGERS REPORT** –

Delivered the withdrawal resolution to Lou Ann Texiera, Executive Secretary, Contra Costa LAFCo. It will be heard at the LAFCo meeting on September 11, 2024.

Met with an Architect for the Cemetery Office.

Came back to the District on Thursday June 20, 2024, at 6:00 pm due to the motion sensor alarm falling off the entrance door - possibly caused by the rat problem.

Filled the holes in at the Alamo Cemetery with rock, chicken wire and dirt, caused by the squirrels.

The Lafayette lawns will be fertilized and seeded this week.

Ellie Maddux, Scout finished replacing the 2 stairways in Alamo for her Eagle Scout Project.

Work was completed on the 2<sup>nd</sup> entrance in the Alamo Cemetery – looks nice. Unfortunately, I have been unsuccessful in obtaining bids to extend the current chain link fence.

Primo will meet with the construction company about the Lafayette Highlands storm drain replacement project.

Will attend the October CAPC area meeting in San Luis Obispo.

**APPROVAL OF MINUTES** – It was moved by Thiessen, second by McCosker to approve the minutes as presented. *Vote:* Ayes –Thiessen, McCosker and Gardner. Nays – 0

#### **FINANCIALS –**

a. It was moved by Gardner, second by Thiessen to approve the August 2024 warrants as presented.

*Vote:* Ayes – Gardner, Thiessen and McCosker. Nays – 0.

b. Monthly Financials for August 2024, were given to the Board

c. District fund balance - \$635,489.94

#### **OLD BUSINESS**

No Old Business

#### **NEW BUSINESS**

a. **Letter to LAFCo Commissioners** – It was moved by Thiessen, second by McCosker to approve the Trustee Gardner written letter to the LAFCo Commissioners, giving background on why the District chose to withdraw the dissolution. *Vote:* Ayes –Thiessen, McCosker and Gardner. Nays – 0

b. **Price/Fee Increase** – It was moved by Thiessen, second by Gardner to approve the increase in prices/fees for district services. *Vote:* Ayes – Thiessen, Gardner and McCosker. Nays – 0

**ADJOURN MEETING** – 2:52 P.M.

**NEXT MEETING:** October 14, 2024, at 1:00 P. M. held at the District Office