

Alamo-Lafayette Cemetery District

An Independent California Special District

3285 Mt. Diablo Blvd./P.O. Box 1955 • Lafayette, California 94549 • (925) 284-1353

**MINUTES
REGULAR MEETING
JUNE 17, 2024
1:00 P.M.**

Meeting was held at the District Office located at 3285 Mt. Diablo Blvd., Lafayette, CA 94549

CALL TO ORDER – The meeting was called to order at 1:13 p.m. by Trustee McCosker.

PLEDGE OF ALLEGIANCE

ROLL CALL Present: Trustee/Chair Mary McCosker, Trustee Carolyn Thiessen and Trustee Paul Gardner.
Staff: District Manager Patricia Howard.

PUBLIC COMMENTS – None

ADOPTION OF AGENDA – It was moved by McCosker, second by Gardner to adopt the agenda as presented. *Vote:* Ayes – McCosker, Gardner and Thiessen. Nays – 0

CORRESPONDENCE –

CAPC – Legal updates, Newsletter and area meetings

CSDA – eNews, various emails and legal updates

SDRMA – Annual Conference

City of Lafayette – Notice of meeting

CCSDA / ACSDA – Notice of meeting and agenda

LAFCo – Notice of meeting and agenda

Museum of the San Ramon Valley – Weekly happenings at the Museum

APPROVAL OF MINUTES – It was moved by McCosker, second by Thiessen to approve the minutes of May 13, 2024, as corrected. *Vote:* Ayes – McCosker, Thiessen and Gardner. Nays – 0.

FINANCIALS –

- a. It was moved by Gardner, second by Thiessen to approve the May 2024 warrants as presented.
Vote: Ayes – Thiessen, McCosker and Gardner. Nays – 0.
- b. Monthly Financials for May 2024, were given to the Board
- c. District fund balance - \$266,452.07

OLD BUSINESS

- a. **No Old Business**

NEW BUSINESS

- a. **2023/2024 Fiscal Year Actuals** – This report was given to the Board
- b. **2024/2025 Fiscal Year Budget** – It was moved by McCosker, second by Gardner to approve the preliminary budget, with an updated budget to be submitted at the next board meeting in July.
Vote: Ayes – McCosker, Gardner and Thiessen. Nays – 0

- c. **Fee Increase** – It was moved by Thiessen, second by McCosker to approve the fee increase.
Vote: Ayes – Thiessen, McCosker and Gardner. Nays – 0.
- d. **CAPC Board Election** – It was moved by Thiessen, second by McCosker to approve DM Howard (Incumbent) to run again for the CAPC Board. *Vote:* Ayes – Thiessen, McCosker and Gardner.
Nays – 0.

ADJOURN MEETING – 3:21 P.M.

NEXT MEETING: July 8, 2024, at 2:00 P. M. held at the District Office