

Alamo-Lafayette Cemetery District

An Independent California Special District

3285 Mt. Diablo Blvd./P.O. Box 1955 • Lafayette, California 94549 • (925) 284-1353 Fax (925) 284-4144

MINUTES REGULAR MEETING SEPTEMBER 9, 2019 1:00 P.M.

CALL TO ORDER

The meeting was called to order at 1:09 p.m. by Trustee Flood. *Present:* Chairperson/Trustee Nancy Flood, Trustee Carolyn Thiessen, Trustee Mary McCosker and District Manager Patricia Howard.

APPROVAL OF MINUTES

It was moved by Thiessen, Second by McCosker to approve the September minutes as presented. *Vote:* Ayes – Thiessen, McCosker and Flood. Noes – 0.

PUBLIC COMMUNICATIONS

None.

CORRESPONDENCE

CSDA – e-Newsletters, open forum digest, Notice of the Annual Meeting and Board Secretary Conference

CAPC & PCA – Mel Lewis of Cordeiro Vault Company passed away, Newsletters and area meeting

CCSDA – Notice of Meeting

SDRMA – Newsletter

MUSEUM OF THE SAN RAMON VALLEY – Alamo Tour scheduled for October 24, 2019

LAFCO – Notice of Meeting, Notice of cancelled meeting

FRIENDS OF PACHECO CEMETERY – News update.

EBRPD – Newsletter

MARY MCCOSKER – Letter thanking the District for the children's tours.

Print Out – \$271,121.17

DISTRICT MANAGER'S REPORT

Groundskeeper Villa submitted his resignation on August 27, 2019. Alamo Cemetery Tour scheduled for October 24, 2019. Sent out RFP's to eight CPA firms for the upcoming bi-annual fiscal year audits. Five responded, with only three submitting proposals. As of October 1, 2019, the District's health benefits will be through SDRMA. Met with a landscape designer to come up with a natural cremation area, on the south west corner of the Lafayette Cemetery.

TRUSTEES COMMENTS

THIESSEN – Went through both cemeteries, both look nice and clean. Alamo Cemetery - the cross in the Olson plot is propped up against a tree.

FLOOD – Drove through the Alamo Cemetery, looked good. Crepe Myrtles look good here in Lafayette. The Pink Ladies do too.

OLD BUSINESS

No Old Business

NEW BUSINESS

2018-2019 ANNUAL REPORT – It was moved Thiessen, second by Flood to approve the 2018-2019 Annual Report. *Vote:* Ayes – Thiessen, Flood and McCosker. Noes – 0.

AUDIT PROPOSAL – The Audit Proposal has been awarded to CPA Kevin Brejnak. Thiessen moved, McCosker second. *Vote:* Ayes – Thiessen, McCosker and Flood. Noes – 0.

WARRANTS - It was moved by Thiessen, second by Flood to approve the August warrants as presented. *Vote:* Ayes – Thiessen, Flood and McCosker. Noes – 0.

NEXT MEETING

Monday, October 21, 2019, at 1:00 P.M.

ADJOURNED 2:25 p.m.